

# Saint Mary's

Episcopal Church Barnstable

## Save the Date!

### Shrove Tuesday Supper

February 13, 2018 at 6:00 pm

Join us for a delicious pancake supper and dancing as we feast and move into Lent. We will provide pancakes (including gluten free) and sausage. Please sign up in the sunroom if you plan to come. We also need volunteers to help flip pancakes, clean up, and/or bring a fruit salad.

### Ash Wednesday

February 14, 2018

*All services include Imposition of Ashes and Holy Eucharist*

7:30 am (*note change in time*)

12:00 pm with Choir

5:00 pm for Families



All are welcome in this joyful and loving community, where we seek to connect more deeply with God, with creation, with each other, and with the needs of God's people in our community. Whether you are new to the Cape and seeking a church home, are visiting for the weekend, or looking to deepen your faith by engaging in creative and active worship, education, and outreach, we are grateful for your willingness to learn more about our community. This annual report offers a peek into one year in the life of our church. May God continue to bless us all abundantly!

# Annual Meeting Agenda

## Sunday, February 4, 2018 at 11:15 am

- 11:15 am Opening Prayer and Hymn: Let us build a house (see next page)
- 11:20 am Quorum verification – Brad Goodwin  
Approval of Minutes of 2017 Annual Meeting – Brad Goodwin
- 11:25 am Review of 2017 – Libby Gibson, Caty McMahon, and Peter Scarafile
- We celebrate a life abundant!
  - We recognize our volunteers of the year
- 11:50 am Finances 2017 - 2018 (see Financial Information Supplemental)
- 2017 Review and 2018 Budget -- Lee Hunsaker and Barry Olofsson
  - Stewardship 2017-2018 – Caty McMahon and Peter Scarafile
  - Thank you to our retiring treasurer, Lee Hunsaker
- 12:10 pm We look forward to 2018
- By-laws Revision – Peter Hutton and Lisa Barr (copies sent and available)
  - Nominating Committee – Peter Scarafile and Caty McMahon
    - Thank you to outgoing vestry members
      - Peter Hutton, Louise Koch, and Bill Plettner
    - Vote on slate of nominees (please see back page)
- 12:25 pm Building Renovation 2018
- Angela Cenzalli, Peter Gwynne, David Munsell, Peter Scarafile, Helen Hinckley, Phyllis Bradley, and Bill Babcock
- Discussion and Questions
- 12:55 pm Final Blessing – Libby Gibson

Almighty and everliving God, source of all wisdom and understanding, be present with us who take counsel for the renewal and mission of St. Mary's Church. Teach us in all things to seek first your honor and glory. Guide us to perceive what is right, and grant us both the courage to pursue it and the grace to accomplish it; through Jesus Christ our Lord. *Amen.*



1. Let us build a house where love can dwell and all can safe-ly live, a  
 2. Let us build a house where proph-ets speak, and words are strong and true, where  
 3. Let us build a house where love is found in wa-ter, wine, and wheat; a  
 4. Let us build a house where hands will reach be-yond the wood and stone to  
 5. Let us build a house where all are named, their songs and vi-sions heard and



place where saints and chil-dren tell how hearts learn to for-give. Built of hopes and dreams and all God's chil-dren dare to seek to dream God's reign a-new. Here the cross shall stand as ban-quet hall on ho-ly ground where peace and jus-tice meet. Here the love of God, through heal and strength-en, serve and teach, and live the Word they've known. Here the out-cast and the loved and trea-sured, taught and claimed as words with-in the Word. Built of tears and cries and



vi-sions, rock of faith and vault of grace; here the love of Christ shall end di-vi-sions:  
 wit-ness and as sym-bol of God's grace; here as one we claim the faith of Je-sus:  
 Je-sus, is re-vealed in time and space; as we share in Christ the feast that frees us:  
 strang-er bear the im-age of God's face; let us bring an end to fear and dan-ger:  
 laugh-ter, prayers of faith and songs of grace; let this house pro-claim from floor to raf-ter:



all are wel-come; all are wel-come; all are wel-come in this place.

# Annual Meeting 2017 Minutes

## Sunday, January 29, 2017 at 11:15 am

**2017 Annual Meeting:** After completing the 10a Sunday service, the Reverend Doctor Elizabeth Gibson directed the congregation downstairs to the Parish Hall, where the 2016 Annual Report was already placed on tables, and called the meeting to order; Reverend Gibson then led the congregation in the hymn Let Us Build a House, and offered a prayer.

**Quorum** (11:21a): Noting at least fifty adults in attendance, the clerk verified a quorum, so the meeting could legally proceed; (103 chairs set up in the Hall, virtually all were filled.).

**Vote** 2016 Minutes (11:22a): On a motion by Jim Hinkle seconded by Ann German, the January 31, 2016 minutes were accepted by a unanimous vote.

**Review of 2016** (11:23a): The Rector and Senior Warden asked the congregation for their thoughts about the year just completed:

- *"Of course, Michael was ordained at the beginning of 2016 – he's an incredible priest, and a wonderful man."* (Libby Gibson)
- *"I'm proud of our Joy Mass, held monthly with twenty-five to sixty people joining in....it provides a unique entrance into our church, and a new type of worship for these children."* (Angela Cenzalli) Reverend Gibson shared that Mark and Peggy Anschutz, leaders of the Joy Mass, should be commended too.
- *"Thanks to Janis for all she does after the Taize service allowing us to share one another's company with food and fellowship."* (Dorothy Torrey)
- *"I enjoy the blessing of the motorcycles."* (Joyce Shinn)
- *"The Thursday Men's group – hosted so well by Libby...it's a great community within our church."* (Peter Gwynn)
- *"The choir, for all they do on Sundays."* (Ardith Call)
- *"I'm proud of the education group every Monday."* (Sara Fry).
- *"I'd like to praise Skee Morton and Anne Lorentsen for all their beautiful work on the Alter Guild."* (Bonnie Phelps).
- *"Doug – for his leadership of choristers...and working with all the families."* (Stella Bearse)
- *"For all the cooks, bakers, makers and deliverers who toil in the miracle kitchen once a month."* (Roy Hammer)
- *"Thank you to Carmen"* (unknown).
- *"For the Mass on the sand-bar – it's so wonderful and I hope we can possibly add some more services."* (Meredith Colbert)

### On 2016 Education – for adults:

- *"Thanks, to many of you for attending the adult forums – it was an eye-opening experience for me – kudos to Lallie, Ross, and all those involved – thanks."* (Michael Bousquet); Libby added her compliments to Michael for leading the Bible studies on Tuesday as well.

### On 2016 In-reach and care –

- *"Thanks for taking care of Karin, and me and my family when she passed - it made me feel a lot better."* (John Alden)
- *"Experiencing the full immersion-Baptism on the sand-bar" \*laughter\** (Shinn)
- *"I'm grateful for the Thanksgiving dinner, as it's grown from just fourteen to over sixty, and to Hilary, and Judy, and Janis and everyone who helps out.... I am already looking forward this coming year."* (Cenzalli)
- *"I'm proud of the way we rally around each other, making meals, the caring, maybe a car ride to church...it's wonderful...the showing that we love one another."* (Ann German) The Rector followed up Ann's comments – *"...but you have to ask when you need some help, I know it's not the Yankee way, but it is necessary!"* Hilary Greene added *"compliments to the Pastoral Care team I was blessed and thrilled to be involved..."* Eucharistic Minister Leader Sara Fry lauded the efforts of *"the seven who are special folks and the ministering they provide."*
- *"I'd like to say thank you to Libby and Michael and all of you that visited Claire while she was in hospital for twenty-three days.... thank you for your visits and prayers and caring."* (Leroy Anderson)
- Reverend Gibson extended thanks to all the retired clergy *"who bless us with their pastoral care help."*
- *"I thought hospital visits and the healing rail were something that other folks needed – but not this year.... this entire injury and healing process has been humbling...and I'd like to say thanks to Libby and Michael for visiting so many times at the house, but especially Michael...who when he first popped by I thought 'what is this young guy with no kids possibly going to tell me?' But his willingness to go beyond, to delve deeper changed the whole nature of my rehab and recovery." \*applause\** (Patrick Ramage)
- *"I'd like to give special thanks to Sally Campbell and her foster care for infants"* (Chris Low) \*applause\*
- *"I'd like to salute Judy Scarafile – we could do a whole annual meeting just for Judy – she's picked up the ball by completing the disaster prep plan for St. Mary's, and the Open Circle groups so we can get to know our St. Mary's neighbors better...without her they wouldn't have moved forward... ..and of course our Vet's and 9/11 services." \*applause\** (Gibson)

*Annual Meeting 2017 Minutes, cont'd*

**On 2016 Creation care** (11:40): *"Hilary was the chairperson, and was phenomenal – doing everything for God's work – please read about the committee's accomplishments in the report, but to highlight one item, it would be the Green Grant – we got the one of the last Diocesan grants, and we received the full amount, to enable us to transfer our electric heat and in-window-AC units to ductless mini-splits...what a difference it's made with our comfort levels, and the reduction of costs we will realize going forward."* \*applause\* for Hilary and Angela (the grant-writer).

**On 2016 Outreach –**

- Sharon Donegan was thanked in absentia for *"the extraordinary amount of work as we transferred from the ECW to a unified Outreach Committee...dedicated to working with and serving God's people around Cape Cod."*
- *"Amazing Grace wouldn't have grown and expanded without the support of those from St. Mary's, thank you."* (Dick Galbraith)
- *"Leezie and I are the new Outreach Committee leaders – with a budget of roughly \$37,050 – please share your ideas with us, share your project ideas, we're excited to get started and our first meeting is in February."* (Jud Phelps)  
*This committee will be children centric, children centered – school children, children with food needs, children that are homeless, children with parents who are incarcerated...how we as a church, can best partner in a life of service – and not just simply writing checks... Please consider joining the outreach committee."* (Gibson) Her comments were followed up by Eleanor Braun about a forum next Sunday after the service. Libby listed all the opportunities to volunteer for/in working with the community.

**2016 Youth and family** *"Allison is not with us this morning as she is on a school trip with Isabelle – and we were blessed to have her with us for four years...her personal warmth, her passion for nature, and for outreach – and of course her love for children and the Sunday school – so I want to be sure we all have a chance to thank her today."* *"The children are all going to write her thank you cards in Sunday school classes."* (Bears) \*Standing applause for Allison\*

- *"We're all grateful for Allison."* (Connie Vonmaur)
- *"Allison brought amazing gifts to the parish, her warmth, she always engaged the young kids and families – they'd flock to her...she's gonna be missed – deeply... however, what's the next step – what's the right move? Traditional Sunday school – half and half? Teens? High Schoolers? How do we care for them? We will be engaging all of you who have a child in our midst – and we'll be looking for your feedback, as we best decide how to incorporate St. Mary's in their sport-oriented, very-busy lives..."* (Cenzalli)
- *"Nine years I've been in Sunday School...and I've been blessed to have known Allison, and losing her is like losing one of our souls – but we can do this – this is a branching-out moment for us, and I ask for everyone's help and blessings moving forward."* (Henry Ramage)

Joyce Shinn asked if other individuals could write her a note, and the Rector thought that would be *"a wonderful idea"* but asked that all the notes be dropped at the church office so they could be bundled together and sent over to the Bresette home.

- *"Allison has meant so much to our family, she was the very first person I and my siblings met when we arrived here, and she's a really beautiful person... I mean, my brother Charlie calls her Auntie Allison, she means that much to us – and I wanted her to know that, and to thank her for being a special person in our lives."* (Sophie Gibson)
- *"The grace she brought to her leadership, to her work with volunteers, always leading by example...she raised the level of volunteering tremendously."* (Marian Ferguson)
- *"I can honestly say that our youth ministries changed a life, here in this parish...Rosebud has made a difference in Paxton's life – and he's going to be out there on his March break – he's going to be an active person, and not just sit back and watch...Let's face it, we live a sheltered life out here on the east coast – he had no idea what he was going to see...and how his life was going to change."* (German)
- *"She wrangled or corralled the parents to get their kids to Sunday school, and always did it with a smile."* (Aaron Dunigan-Atlee)
- *"Her job was so huge – it would take two folks to do this job, especially if tapping a young woman...she was amazing."* (Anne Lorentsen)

Reverend Gibson asked Stella to stand – *"She's a mom of two teenage boys...former Vestry member, and now this is the second time she's our interim church school leader...I can breathe deeply at night thanks to this amazing woman."*

**On 2016 B & G** – applause for David Munsell – *"he's away this weekend but he's an absolute gift to us."* (Gibson)

- The Senior Warden talked about the Green grant, and the reducing expenses and what David has done to make a difference – and noted the list in the report...*"we're looking toward solar panels as well."*
- *"We need to thank Carmen for his work here, this church has never looked better...it's an aging building and he's making the most of it."* (Bonnie Phelps)

**On 2016 Gardens** – *"As I stated earlier Peggy could not be here because she's on the Amazon River...thanks to her and the Garden team our gardens are one of the greatest evangelical locations in the region."*

- The Junior Warden lauded the tremendous efforts done by Bill Plettner for his archway work and he not only rescued the bridge from the widening creek, but saved the congregation many thousands of dollars. \*applause\*
- *"And the beautiful cutting garden for the flower guild."* (German)

*Annual Meeting 2017 Minutes, continued*

- *"Most of those in the area only know about the church due to our gardens."* (Call)

Libby thanked the retired Frankie Stahlhut – *"her humor, her organizational skills, and her knowledge, warmth, and kindness – thank you, thank you thank you."*

Hilary thanked the gathering for their support for her discernment process, *the committee's work, the Clergy, and the Vestry to move me forward; it was a lot of work...all your prayers, and support – so thank you very much."*

**2016 Volunteers of the Year** (12:01p): Senior Warden Peter Scarafile, Junior Warden Angela Cenzalli and Reverend Libby Gibson bade two deserving folks to step forward – Hilary Green and Jud Phelps.... *The leadership you both have shown in this parish, you both were Stewardship leaders, and that's not everyone's first calling. You've both served the homeless, each worked on the overnights for years, deep hearts for pastoral care, Amazing Grace camp...both were on the Search Committee...."*

*"Every year they try to reach out and grow"* (Galbraith)...

*"Grace and care – she's always a driving person behind us, with graceful conviction."* (Cenzalli)

*"You're both leaders of our community."* (Scarafile)

Libby had Hilary close her eyes, and then asked for a show of hands of *"how many people were about to use paper plates - until they learned Hilary would be present...?"* \*laughter/applause\*

**Finances – Peter Scarafile** (12:08p): Ms. Hunsaker is recuperating from a medical procedure, and Mr. Lewis is "under the weather" – so the Senior Warden handled the financial presentation:

- The Rector gave both Lee Hunsaker and Chuck Lewis a very nice introduction...*moving us onto QuickBooks, and worked tirelessly so our audit report was no longer worrisome but typical and boring – many thanks to those two."* She introduced Barry Olofsson...who stood and was recognized for his willingness to step into this role with Lee.
- Page 19... we finished the year with a \$5,000 deficit.
- Draw was reduced to from 7.5% to 6.43% over the course of 2016.
- Blessed to receive \$234,000 in gifts and bequests.
- ECW check gave the church additional dollars.
- \$35,000 was raised via fundraising.
- Green grant was \$9,000.
- The Senior Warden shared how funds were moved / restricted vs unrestricted.
- 2016 summer audit – no deficiencies were noted.
- *"In Stewardship, it appears death, sickness and folks-moving has led to challenges, and we're looking for ways to improve this.... Thanks to counters, and fundraising volunteers...Hilary for her tireless efforts as our chair...we're grateful for that."*
- Cash balance is strong.
- Peter reviewed the Cape Cod Five and Diocesan Investment Trust funds and their process over the year, plus the Cox and Wilson Funds, and the draw-down used, and the bequests received. Fixed assets went up \$40,000 due to new a-c units being installed.

Q: *"What is the percentage we are earning versus what we are drawing down? We should be supporting ourselves...through better pledging...How much are we reducing our endowments yearly?"* Peter answered Mr. Galbraith, noting the reduction in draw-down percentage, and the influx of bequests that have helped out immensely. *"But please realize fifty percent of our investments are in fixed assets – delivering low interest rates – but very safe, furthermore we don't use certain stocks – like fossil fuels....But I agree it's precarious to draw down six point five-percent every year."*

Q: *"Where do I find information on our open plate donations?"* (Bob McClanahan)

Libby answered.

Q: *"The Rectory is only appraised at \$107,000?"* (J. Phelps)

Peter answered – *"It's the town's number, and remember that doesn't include the land value."*

**Stewardship Campaign** (12:17p): Chairperson Hilary Greene addressed the parishioners and staff:

- We're only at \$311,000, so we still have a few outstanding pledges...to collect - Lee's stated 2017 goal is \$328,000. Remember, five percent of your pledges are now earmarked for outreach—"and that budget can go up every year just by your continuing donations...!"
- St. Mary's continues to lag behind the Diocesan and national averages for weekly pledging.
- 66 of our families increased their pledges and 19 new-folks joined the pledging ranks. *"Congrats to Hilary and the folks that spoke at church services during the campaign."* (Hinkle)
- *"The pledge total does not include checks or cash put in the plate each week...as it shows on page 10 – total expenses are \$790,000."* (Gibson)  
*"Estate planning, the giving of a planned gift – is a way that does not affect your needed cash flow. You get deductions, you benefit the church – I recommend you all go see your money professional."* (John Damon)

**2017 Budget** (12:25p) Reverend Libby Gibson -

- *"You'll note that special offerings from Easter and Christmas totaled five thousand dollars, which the outreach committee will now*

*Annual Meeting 2017 Minutes, continued*

be receiving,” and then the Rector went over the funding mechanisms/formula going forward. “Basically an increase of \$12,000, thanks to Jud and Leezie’s leadership.”

- Draw on funds gone over, 4.0 (DIT) and 6.5 (CC-5) percent respectively.
- \$764,209...income for 2017, means we have a deficit for the year.
- Our Diocesan Assessment was to be in the range of \$77,000, “but what the Vestry and I are recommending is that we continue our ten-percent payments going forward, a biblical tithing if you will.” This will save the church roughly \$23,000... St. Mary’s will be on the list of Parish in arrears... “And I trust this will all work out...they want us to grow...so we’ll see.”
- Personnel are the major expenses – they’ve come down from 2016, for a variety of reasons, insurance levels, and employee staffing.

Q: “I want it noted in the minutes that I again am requesting to see breakdowns of both categories – including what the salaries are, it’s only fair.” (Hinkle) “My salary and Michael’s salary are entirely calculated on Diocese formulas, which include our pledging units, and even our ASA (Average Sunday Attendance) – so in a year when it snows a lot – our salaries goes down. We receive the minimum level salaries that we qualify for, and the other employee salaries are done fairly, and in privacy.” The Rector recalling Ms. Corbert’s town-employee example (January 25, 2015) continued “if you ever wish to consider taxation, I’ll be happy to do so, and I will then show all the salaries, in the meantime, I certainly hope I can be trusted to pay our employees fairly.”

Reverend Gibson did state that her salary went down; Michael’s went up – due to a completed first year of service, and no church-staff member received more than half-a-percent raise.

Q: “Retirement funding for staff?” (Damon) – was answered by the Rector.

Q: “The information you shared was helpful, and the thought and care going forward we can see... The Clergy formula you mentioned – could you share that?” (Christine Saling) Libby directed the congregation to the Clergy compensation worksheet via the Diocesan website.

- “Amanda McClanahan – we’re glad you’re here.” (J. Phelps)
- Answering Marian’s question about funding of her sabbatical (which the Parish has not been doing due to finances) “I’m looking into a Lilly grant for summer of 2018, if I’m fortunate enough to earn it, \$15,000 of the \$50,000 grant will provide for clergy-coverage while I’m away...Plus the Lilly Grant requires that the congregation is offered the chance to learn what I’m studying on my sabbatical... so if we get the grant, we’ll all have the chance to learn about family systems and genealogy...I’d also like to take Teddy, and the family, to South Korea, to see his birth country, which he left when he was just one.”

**Building & Grounds** budget – Ms. Cenzalli: “We’re always considering your priorities – and we’ve come up with some great ways to reduce expenses and continue to use these aging buildings... truly getting down to the nitty gritty, and laying out maintenance plans...and not relying on the costly emergency-repair process.”

- (Reverend Gibson) “The Rosebud trip is one hundred percent paid for by fundraising – it’s a pass-thru from the budget,” July 8-15, is the date for the 2017 Rosebud trip.
- She again went thru the Outreach Committee, the upcoming meeting (Sunday February 19<sup>th</sup> at 9a), funding and support of what the outreach allocations will be for the coming year.
- Music – \$4,000 increase in the choir budget “church calendar...a late Easter means four additional weeks of singing, versus 2016.”

Q: “What is the 5301 line for?” (Brook Smith) Libby answered that it helps pay for open-door people – “It is our way to be safe church compliant...2-adults per classroom...it also helps provide sneaky formation for our teens...”

**Comments -**

“Thirty-five percent of our income is coming off of the endowment, so it’s a blessing and a challenge – we’ve accepted the blessing which is the covering of the funding gap...the challenge is – is that really the right thing to do with those funds? Prior to people passing on, they decided we at St. Mary’s could use their earthly resources to further the church’s work better than anyone else...so what’s the best thing to do with those funds..? Use it – really...to cover the gap between pledging and our expenses?? Is that really what those donors wanted us to do with the money? I’d like the Vestry to come up with a plan to address that question, with parish participation if possible – because this affects our pocketbooks and our future as a church.” (Matt Palmer)

“I agree, but I look at it differently – what’s the average age of this room – look around – ten years from now – what will St. Mary’s look like? How do we expand our community? I know we have astute folks around here...but dammit we need to bring the next generation in here- it affects everything we do... Volunteering, pledging, and so forth. I’m a different kind of Episcopalian – I know we all care, we just need help going forward.” (Ross Anderson)

“I think we’ve done a fantastic job attracting folks – children and parents – and I trust we’re getting them to pledge or increase their pledges...I’m curious to know if they’re carrying their own weight.” (Hinkle)

“There are a lot of layers to that answer. First the cost of living is very high here which can depress stewardship...Some of our new families are former Roman Catholics and pledging is a new educational process for them... Millennial’s are a different beast – and St. Mary’s has not been good at keeping up the strategy on giving in today technologically-advanced society; I’ve wondered what the congregation would think about installing an iPad in the back of the church, or using an on-line giving system. Please remember that our younger families give generously of their time – and their fundraising talents at the Holy Fair and so forth are immense.” (Gibson)

“There’s a Barnstable institution right up the road – it’s the Yacht Club...with an elite group of people and an 1873 constitution...Now it’s

*Annual Meeting 2017 Minutes, continued*

got a young treasurer who is sending bills by e-mail and folks are paying using PayPal –that man is my son – and he's really smart....like his mother! \*laughs\* their bills got paid faster, better and very few people complained. Just by doing PayPal – increased their revenue and their collections.” (Hub Mathewson)

**Vote:** (12:55p) to accept the 2017 budget, on a motion by Ann German, and seconded by numerous members, the 2017 Operating Budget was unanimously passed.

**Vote:** (12:56p) to accept the 2016 Financial Report, on a motion by Henry Ramage, and seconded by Bob McClanahan and Ran Chase, it was unanimously accepted.

**We look forward to 2017 Building Renovations** (12:58p): Senior Warden Peter Scarafile: *“You’ll find much of this on page sixteen... We’ve completed the land use survey, so we know where we can build. However, the next phase will be an engineering study to see what we can do with this building...can we go out? Can we go up, and so forth...and then design it thru an architect. We know that improved safety and access are priorities...and we will certainly try to make it happen.*

**Outgoing Wardens and Vestry Members** (1p): Reverend Gibson, asked outgoing Vestry members Peter Gwynne, and Junior Warden Angela Cenzalli to come forward and be recognized for their service, (retiring Vestry Members Judy Knauer and David Munsell were away). *“Angela filled the last year of Joy’s term – and her ability to keep the big picture in front of all of us...is priceless. We’re all thrilled she’s agreed to work with the building renovation team...and we’re grateful for all you’ve done for St. Mary’s... and Peter’s deep respect for tradition and what this place has been, and will continue to be, he too is staying on to help on the Building Renovation Committee... David Munsell received praise for his work, and Judy as well...”She was such a dedicated member she’d lie face down on the floor (to calm the pain in her back) near the sliding glass door, so she could receive cell-service to stay in touch with us during meetings.”* Judy is continuing to help with the newcomer’s ministry with Michael and David on with Buildings & Grounds.

*“Now it’s time to praise our Senior Warden, Peter Scarafile who’s left holding the bag”* and lauded his *“heart for outreach, his connections in community, a pillar of strength, a rock of a senior warden – he’s unflappable...An amazing gift to me and each of us.”* \*applause\* Libby concluded by thanking the five remaining Vestry members: Ms. Susan Goodspeed, Mr. Peter Hutton, Ms. Louis Koch, Mr. Bill Plettner and Ms. Bunny Thompson.

**Vote: 2017 Vote of Vestry Nominees** (1:08p): Peter Scarafile - Senior Warden, Caty McMahon – Junior Warden, Lee Hunsaker and Barry Olofsson - Co-Treasurers, Brad Goodwin – Clerk, for Vestry three-year terms (February 2017 – January 2020): Lisa Barr, John LaPine and John Stackhouse, while Maureen Tempesta is being nominated for a two-year term, ending in January 2019, to fill Ms. McMahon’s seat.

On a motion by Henry Ramage, seconded by Dick Galbraith, the slate was unanimously accepted.

**Vote: 2017 Vote of Church Nominees** (1:09p) For the Cape Cod Deanery, both Wardens, Reverend Michael Bousquet, plus Reverend Edson Outwin; to the Cape Cod Council of Churches: Susan Goodspeed, for the Diocesan Convention: Jim Hinkle, Patrick Ramage, and Lallie Lloyd – on a motion by Dick Galbraith, seconded by Peter Gwynne, the slate was passed with no objections.

**Comments, discussions or questions (1:05p) –**

- *“We’ve got large shoes to fill without Hilary.”* (Hinkle)
- *“I realize that clerks should be seen and not heard – so I apologize in advance... Five years....do you realize that this is Libby’s fifth annual meeting? Wow. Charlie was what – not even two when they arrived and now he’s in school, Sophie’s driving for goodness sakes...it goes fast doesn’t it? Back in 2012, the Search Committee, led by the amazing Allison Bresette and Roger Boocock, had a conversation with Bud Cederholm, and the Bishop told the group that ‘most Rector’s used to last twenty or so years...but now it’s down to about seven...and folks, we are right on that curve...we are burning this lady out. How many funerals has she done in the last five years – a hundred? A hundred and twenty? How many hospital rooms has she visited – two, three, four – thousand? Look, what I’m asking is this – in the coming year – everyone stay healthy. \*laughter\* And while you’re at it – maybe pass on a compliment instead of a complaint...maybe volunteer an extra minute or two or even throw in an extra dollar or two this year... C’mom guys - we’re a family – and we’ve got to take care of this woman, or she’s going to end up as just another statistic on the Diocese’s list.”* (Goodwin) \*standing ovation for Libby\*
- *“I’d like to introduce Kate, who not only had to replace Frankie, but had to do so while handling four funerals, the annual report, learn our systems, and all the folks she has to deal with...and she’s done it with humor, compassion, and her ‘ooooops so sorry’ ...I’m looking forward to 2017, and working alongside her... I’m grateful that you’re here.”* (Gibson)

After a prayer, and a blessing – the congregation departed at 1:14p

Faithfully submitted,  
Brad Goodwin, Clerk



# We Celebrate a Life Abundant in 2017!

## Worship and Music



- Celebrated Michael Bousquet's ministry with us as he and David Lee moved to Switzerland
- Celebrated Doug Keilitz' ministry with us as he and Nancy Barnes moved to Idaho
- Participated in ecumenical celebration of the 500<sup>th</sup> Anniversary of the Reformation
- For the third year, blessed over 1,500 motorcycle riders who rode past St. Mary's as part of Big Nick's Ride for the Fallen
- With Cape Cod Synagogue, organized and co-hosted a peace service following white supremacist march in Charlottesville, VA
- Hosted September 11th service of remembrance with Rabbi Deb Mangan as guest speaker
- Offered Service of Remembrance and Thanks for our Veterans
- Continued JOY Mass, which regularly welcomes over 60 people to our monthly worship
- Continued weekly Lenten *Stations of the Cross* services on Fridays
- Continued weekday Eucharists on Tuesdays, Wednesdays, and Thursdays
- Continued monthly Eucharist at Heatherwood and added monthly service at the Pavilion
- St. Mary's Choristers became the Barnstable Youth Singers
- Purchased new piano for the sanctuary
- Average weekend attendance (all three services) reported as 193 in 2017 (one weekend cancelled due to snow)
- Celebrated 10 Baptisms, 15 Funerals, and 3 Weddings



## Education for All

- In spring, under the guidance of the pastoral care team, the Sunday adult forums explored the spiritual, biological, psychological, and social aspects of loneliness. In other adult forums, we learned about the work of All Our Children, the building renovation, and funeral planning
- Expanded Open Circles small groups in the parish and hosted a spring dinner that focused on disaster preparedness in our community
- Continued offering Education for Ministry (EFM) with adult learners from St. Mary's and St. David's (Yarmouth)
- 13 people attended our first parish Lenten retreat at the Society of St. John the Evangelist in Cambridge
- 32 people attended the all-parish retreat on the Gentle Art of Blessing the Space Between us
- Offered an Advent workshop on the spiritual practice of blessings
- Continued Forums for Parents after Joy Mass with sessions on technology & discussing sexuality with kids
- Continued fellowship & learning opportunities in the Tuesday Men's Group
- Continued weekly formation at Thursday morning book study with sessions on Celtic Christianity, the Creeds, the Lord's Prayer, and the Canticles of Advent and Christmas
- Continued deepening a love of Scripture through the Tuesday Bible Study, which included an in-depth study of the miracles of Jesus
- Continued to offer yoga classes
- Continued the Friday Book Group
- Offered summer journaling workshop on what factors, fundamentals, and principles have shaped us
- Hosted the National Alliance for the Mentally Ill course on living with loved ones with mental illness
- Continued to host a Fatherhood program offered by the County courts for men on parole who are seeking renewed relationships with their kids

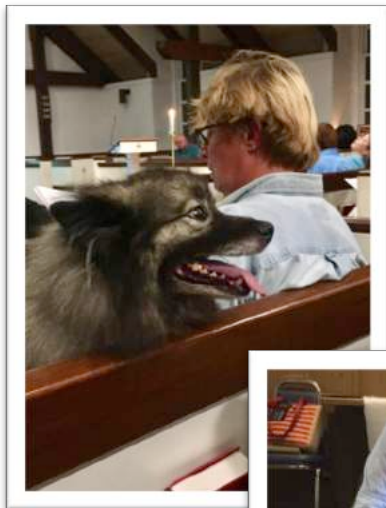


## InReach and Care (Celebrating Life)



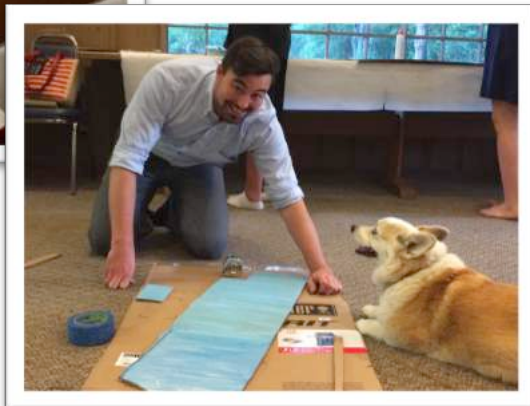
### Pastoral Care

- Celebrated the 100<sup>th</sup> birthdays of Mary Ferguson and Alice Coniam
- Made hundreds of pastoral visits in homes, hospitals, rehab facilities, and assisted living centers
- Offered monthly Holy Eucharist services at The Pavilion Rehab and Skilled Nursing Center, Hyannis
- Offered workshop on planning for the end-of-life during Lent
- Delivered Easter and Christmas Flowers to nearly two dozen parishioners
- Wrote educational and informative articles in the St. Mary's newsletter covering topics such as choking, flu & bronchitis, back pain, hand-washing, dehydration, tick bites, humidifiers, and organ transplantation
- Provided rides, meals and altar flower deliveries to our parishioners who were hospitalized or no longer able to attend church
- Provided hand-knit Prayer Shawls for folks suffering or recovering from an illness or surgery
- Recruited and trained new Lay Eucharistic Visitors to take communion to people who are ill or shut-in
- Sent get-well, thinking of you, milestone birthday and anniversary cards to our parishioners
- Coordinated the addition of Healing ministers at all services



### Creation Care

- Collected pet food for local food banks
- Collected pet toys at Christmas for pets in local shelters
- Participated in an Ecumenical Feast of St. Francis service at First Lutheran Church



## Outreach to the Community

During 2017, it became clear that we needed a new process and timetable for disbursing Outreach donations to programs and projects St. Mary's wanted to support. 5% of annual pledge income and 50% of the net profit from fundraisers are allocated to Outreach. In order to make thoughtful decisions about the allocation of funds, the Vestry approved a new allocation process. The Outreach Committee will now distribute the monies raised by our fundraising events during the spring of the following year. This ensures an accurate amount for the committee's use. So, in 2017, the 5% of pledges allocated to Outreach was spent and the 50% share from fundraisers carried over to 2018. In 2017, there were also Outreach funds carried over from 2016, which were earmarked for All Our Children and Prison Ministry. These funds were spent to support All Our Children at Hyannis West Elementary School and the Amazing Grace summer camp program. All other money was allocated to the Rector's Discretionary Fund. Under the leadership of Janis Umschlag, Joy Hambly, Frankie Stahlhut and Sue Davy and many, many volunteers, the Daffodil Tea, Rummage Sale, & Holly Fair raised \$29,540. The Outreach Committee will receive \$14,770 to be allocated in the spring of 2018 to various programs and projects.

### *Highlights from 2017:*

- Mission Trip to Rosebud Reservation: 9 parishioners traveled to the Rosebud Episcopal Mission in July to work with the Lakota people. The "Firewood for Elders" program ran out of wood (50 cords!) in December, so the Christmas offering was used to help purchase propane for two months, which will keep 350-400 people warm this winter.
- Faith Family Kitchen: Eight members of St. Mary's helped once a month at Faith Family Kitchen setting up, serving, hosting the dining room and cleaning up so that 100 – 125 meals could be served to those facing food insecurity.
- Kids' Summer Meals: With the help of over 90 volunteers, the Kids' Summer Meals program prepared 35 breakfasts, 129 lunches and 30 snacks each weekday for nine weeks this past summer.
- Miracle Kitchen: A crew of eight to ten cooks, six bakers and four drivers to deliver were divided into four teams. Once a month a team helped to serve a hearty lunch at the Salvation Army's Miracle Kitchen. In 2017 between 800 and 900 lunches were served.
- BIC: Every Sunday grocery certificates through the Barnstable Interfaith Council (BIC) were sold with the proceeds going to homelessness prevention programs through the Housing Assistance Corporation.
- Thanksgiving Baskets: St. Mary's joined the Community Action Committee to help provide Thanksgiving Dinner supplies to local families.
- Days of Hospitality: St. Mary's hosted five Days of Hospitality for the homeless in our community.
- The Easter offering was given to YMCA Camp to help support graduates of Amazing Grace.
- Two parishioners support and mentor returning offenders once a week at the Federated Church in Hyannis and help provide donated winter coats for those exiting jail. There is growing interest in developing an in-prison ministry as well.
- The Youth Group purchased Christmas gifts for 25 youths in DCF custody.
- Contributions were given to NAMI to help support their ongoing work.



Respectfully submitted, Leezie Magruder and Jud Phelps, Co-chairs of the Outreach Committee

## Faith Formation & Family Ministry

A note about terms: People often think that “Christian Education” means Sunday School for small children, and they’re puzzled by the term “Faith Formation.” In addition to receiving education, kids and adults need to be “formed” or molded to become disciples. Many faith communities are now using the term “Faith Formation” instead of – or in addition to – Christian education. Just as we need to be taught the stories and practices of our religious tradition (the “education” part), we also need to *experience* how faith informs a godly life. An active and faithful community like ours supports faith development at least as much as the most engaging Sunday School or adult education curriculum. All ages deepen and strengthen faith by actively living out what we have learned, in a world that needs both head-knowledge and heart-wisdom. Both education and formation are essential for developing the kind of faith that helps us become most fully who we are meant to be, sustains us throughout our lives, and enables us to act as Jesus’ hands, heart, and feet in a hurting world.

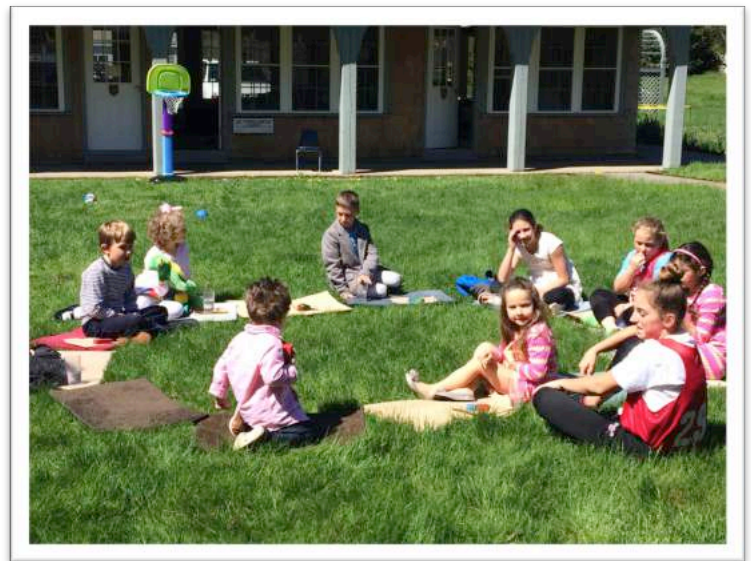
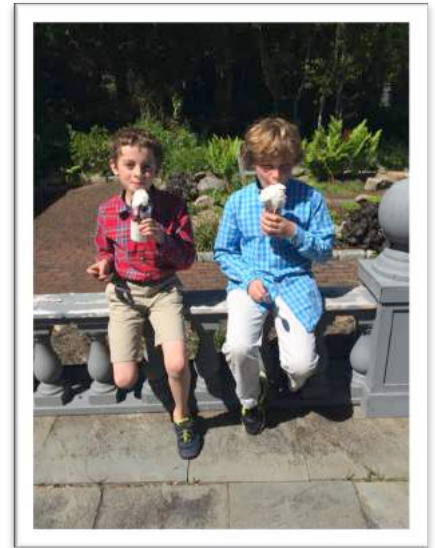
Special thanks to Stella Bearse for serving as Interim Faith Formation Director during much of 2017, and for supporting Cathy Ode as she joined the staff in June, 2017. Church School teachers and other family ministry volunteers providing vital support this year include Lisa Barr, Aaron and Kate Dunigan AtLee, Ann German, Barbara Hersey, Carolyn Hietsch, Jenni Lennon, Becky McLenahan, Kellie Pasquino, and Jessica Stanney.

### A few highlights

- EfM, or Education for Ministry, is an active and thriving faith formation group for adults, meeting on Monday evenings. New members will be accepted next year
- Tuesday Men’s Group, Thursday Eucharist, Friday Book Group, and Bible Study are ongoing and accepting new members at any time
- Thanks to over 90 St. Mary’s volunteers, Kids’ Summer Meals prepared and served hundreds of meals to low-income children in Mashpee and Hyannis over the summer
- A terrific Fourth of July float made by old and young “Honored Our Heroes”
- “Adventures in Parenting,” a parent discussion group, addressed setting limits around technology in the home and discussing human sexuality with kids
- Godly Play continues to offer our youngest children a solid foundation in faith
- Lego Bible Stories have helped older kids bring Bible stories to life in creative ways
- The October parish retreat focused on “Blessings.” While smaller this year (about 30 children, youth and adults), the retreat offered a wonderful time of learning and fellowship in New Hampshire
- This year’s Advent Activity Hour was inter-generational, providing opportunities for all ages to make Advent wreaths, St. Nicholas cookies, and “Baby Jesus Rocks”
- A “Giving Tree” supplied 35 wrapped gifts to children in need at Hyannis West Elementary School, with support from the whole congregation
- This year’s Christmas Pageant involved 33 children and youth; the 4 pm Christmas Eve worship service/Pageant was among the largest in recent memory

Respectfully submitted,  
Cathy Ode  
Director of Faith Formation and Community Engagement





## Buildings and Grounds

It has been a busy year at Saint Mary's for the Building and Grounds committee. Some of the most visible projects included:

- Carmen's first year being full-time at St. Mary's
- Successfully built a water remediation system for the undercroft and library
- Cleaned out, painted, and organized the undercroft
- Kate, Carmen, and Amanda successfully monitored and implemented all of our service contracts
- Replaced all the church bathroom and sacristy faucets
- Repaired the entire back stone patio
- Repaired and re-glazed several windows
- Built a step and added hand rails for the choir room
- Painted and repaired walls in hallway
- Built additional attic storage



The Rectory was a priority this year. Some of the projects included:

- Carmen took over landscaping at the rectory
- Cleared and trimmed all the shrubbery & plantings around the house
- Tree work done to remove limbs hanging over the house and drive
- Moss was removed from the roof of the house
- Repaired exterior trim, windows and gutter systems
- Installed new fire and CO2 alarms
- Painting and tile work done on all 3 bathrooms
- Installed proper venting in first floor bath
- Repainted 50% +/- of the interior
- Refinished flooring in the kitchen, dining room and hall way
- Rented the rectory to tenants in November. John Stackhouse is our acting property manager for the Rectory



Submitted by David Munsell, for the Buildings & Grounds Committee

## Buildings and Grounds: Our Gardens

### *Visibly Through The Garden Walketh God...*

As I sit here to write this brief report, I begin, as always, with gratitude. During the past year, a larger contingent from the Garden Committee has participated in our workdays, resulting in productive and fun workdays. The Garden Committee is open to all who have an interest in maintaining Fr. Nicholson's vision for the St. Mary's Garden. Please call me if you have interest. Our workdays are monthly and our meetings are on an "as needed" schedule.



Gratitude goes to the many talented workers from the County's Trial Courts Program. Their hard work and presence with us is an enormous gift. We have been scheduling these days on Saturdays, primarily because the Saturday crew is hard working; most of them have weekday jobs and many have landscape experience. I do not exaggerate when I say that we could not maintain the garden without them.

Gratitude also goes to those many parishioners and friends who have made contributions to the Garden Fund. I became aware of those gifts as I read the end of the year financial report. Please know that your gifts will be used wisely.

Our challenges remain:

- Cutting back and keeping under control the many invasive species throughout the garden.
- Keeping the creeks clear and running.
- Maintaining all the beds throughout the garden, edging, weeding, mulching.
- Replacing shrubs when necessary.
- Feeding the hollies, azaleas, rhodies, perennials throughout the garden.
- Weed-whacking areas too numerous to mention on a monthly basis.
- Pruning all trees (the large Sugar Maple at the top of the Meadow was threatened by an overhanging, large branch from another tree and we had to have that branch removed professionally).
- Disposing of the massive amount of garden debris every month.
- Planting 400 daffodil bulbs, particularly in the Daffodil Meadow where the soil is so difficult to penetrate.

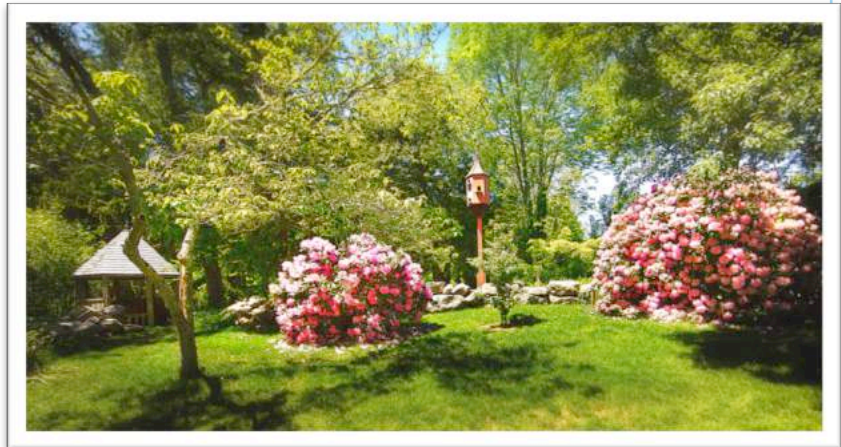
The Cutting Garden once again provided lovely flowers that were used on the altar throughout the summer and fall. The Memorial Garden, the Rock Gardens and the new Perennial beds look better than ever.

I am hesitant to single out our members (you know who you are), and remain so very grateful to those who have taken responsibility for certain areas of the garden.

Barry Olofsson, our parish treasurer has developed a map of the Garden. We plan to have it ready this spring. It will provide a walking map of the garden and a great help to our visitors. The two shrines (collection boxes) that were destroyed by vandals have been restored and set in concrete. Suzanne Hutton is restoring the figures for each shrine.

I believe I speak for all of the Garden Committee when I say that it is a privilege to care for this Sacred Space. I look forward to hearing from any of you who would like to join our ranks.

Gratefully and sincerely, Peggy Anschutz, for the Garden Committee





## Building Renovation Task Force

As members of St. Mary's, we have the duty of acting as stewards of the church that we love. We need, of course, to respect and maintain the spiritual and physical ambience and the historical legacy that we have inherited from our predecessors. But we must also ensure that we pass on to future generations a church that is spiritually active, lovingly welcoming, and physically secure – a church, in other words, that will remain receptive to the needs of future members and the surrounding community. During the past year, your renovation task force has sought to assure those criteria, based on feedback that we have received from members of the congregation. The result, approved unanimously by the Vestry, will, we believe, make the church and related physical plant accessible, safe, and sustainable.

Building projects aimed at moving with the times aren't new to St. Mary's. Plans for the church building were agreed in the summer of 1890, less than two years after the parish was incorporated in September 8, 1888, and work on the \$3,000 project started immediately. The result – described as “a pleasing wooden structure of the early English style” – was consecrated on August 24, 1893 by the Bishop of Western Texas, who happened to be vacationing on Cape Cod. The parish undertook its first renovation in 1938. Plans drawn up by noted local architect John Barnard led to a considerable enlargement of the church. Another expansion came 27 years later, in 1965, with the construction of the office and classroom wing.

In recent years, it has become clear that we need another renovation. One major issue involves the journey from the parish hall to the church. The indoor route involves negotiating a series of different levels, followed by a flight of stairs without adequate handrails in the bell tower. Individuals taller than six feet must deal with the lack of headroom. An outdoor excursion, meanwhile, requires a walk up a pathway and a ramp that can be particularly difficult in rain, snow, ice, and other forms of bad weather. Neither route is comfortable for individuals who use walking sticks or walkers or who are less confident on their feet than they used to be – a significant proportion of our congregation. Priests, Eucharistic ministers, and acolytes must also deal with a series of levels in the sanctuary. The single aisle inside the church presents another difficulty: Individuals sitting close to the walls must negotiate their way past other worshippers if they need to leave quickly. Other safety issues include the need for a sprinkler system, improved lighting in the church, and adequate egress from all parts of the campus.

The idea of a renovation project took off in 2012, with the creation of a small group headed by Peter Scarafile. The group developed a survey of church members' wishes for improvements in the campus and interviewed a handful of local construction companies. The issue reappeared three years later when the group re-formed as the renovation task force. As its first task it sent out a fresh survey to the congregation. The results of the two surveys guided the group's determination of its wish list for the renovation. In terms of accessibility, that list included an elevator to link the parish hall and the church; side aisles inside the church; accessible restrooms on the campus; leveling out all the steps in the hall, sunroom, bathrooms, and library; upgrading the electrical system and acoustics in the church; soundproofing between the church and the parish hall; a covered drop-off location near the ramp to the church; and improvements in the parking lot. Suggested safety improvements included a sprinkler system; improved lighting inside the church and outside the building; increased headroom; adequate egress from all spaces; and assessment of water issues and the septic matters. And to ensure environmental sustainability, the list consisted of investigating the use of solar panels, dealing with water table issues, and ensuring the efficiency of all systems.

After more interviews with potential contactors, the task force chose ConServ, a construction company based in Sagamore Beach, to carry out the renovation. The company has church experience, having carried out a process that involved physically lifting St. Peter's, Osterville. It also has the advantage of being a soup-to-nuts firm: It carries out design, engineering, and project development, rather than architecture alone.

A series of conversations and negotiations has led to the designs that we will present today. Throughout the process, ConServ has responded rapidly to our requests and has shown impressive creativity in developing and improving on our initial ideas. We believe that the designs fulfill many of the wishes that the congregation expressed in our two surveys. They expand the parish hall, provide a simple route between it and the church, yield easier access to bathrooms, and give us more space for offices or vesting rooms. Despite the changes to the interior, the view of the church from Route 6A will remain unchanged.

## Building Renovation Task Force, continued

The projected cost of ConServ's proposals plus a contingency comes in at \$2.1 million. The amount will require a capital campaign. Another study served to develop a strategy for fundraising. Representatives of Carlton & Company interviewed 68 members of the congregation to determine the strengths on which a campaign can be developed and the challenges that it could face. A large majority of the interviewees expressed willingness to give – or consider giving – personal gifts to a campaign, and several indicated their willingness to work on a campaign.

At its December meeting, the Vestry voted unanimously to approve a plan for starting the renovation that the task force presented, with a provisional start date of July 1 this year, with a budget up to \$2.1 million. Adherence to the July 1 date will depend on the early progress of the capital campaign.

Peter Gwynne and Peter Scarafile, co-chair, Renovation task force with Bill Babcock, Phyllis Bradley, Angela Cenzalli, Helen Hinckley, David Munsell, and the Reverend Doctor Libby Gibson, rector

## We look forward to 2018

- Moving forward the renovation of our buildings, improving accessibility, safety, and beauty
- Building a path to the Memorial Garden through the Meadow
- Expanding our offerings to children and youth, including Barnstable Youth Singers
- Re-instituting summer worship services on local beaches
- Continuing Open Circles, so parishioners can connect with each other in their homes
- Continuing Kids' Summer Meals in the Mid-Cape region, helping to feed children who receive meals through the Free and Reduced lunch program but go hungry in the summer
- Continuing to develop a partnership with a local school through “All Our Children” to help ensure that all children on Cape receive a high quality public education
- Partnering with Amazing Grace of Cape Cod, Inc. in hosting the fifth year of the Amazing Grace week-long summer camp program for children whose parents are incarcerated
- Part 1 of Libby's sabbatical (writes the rector with joy)



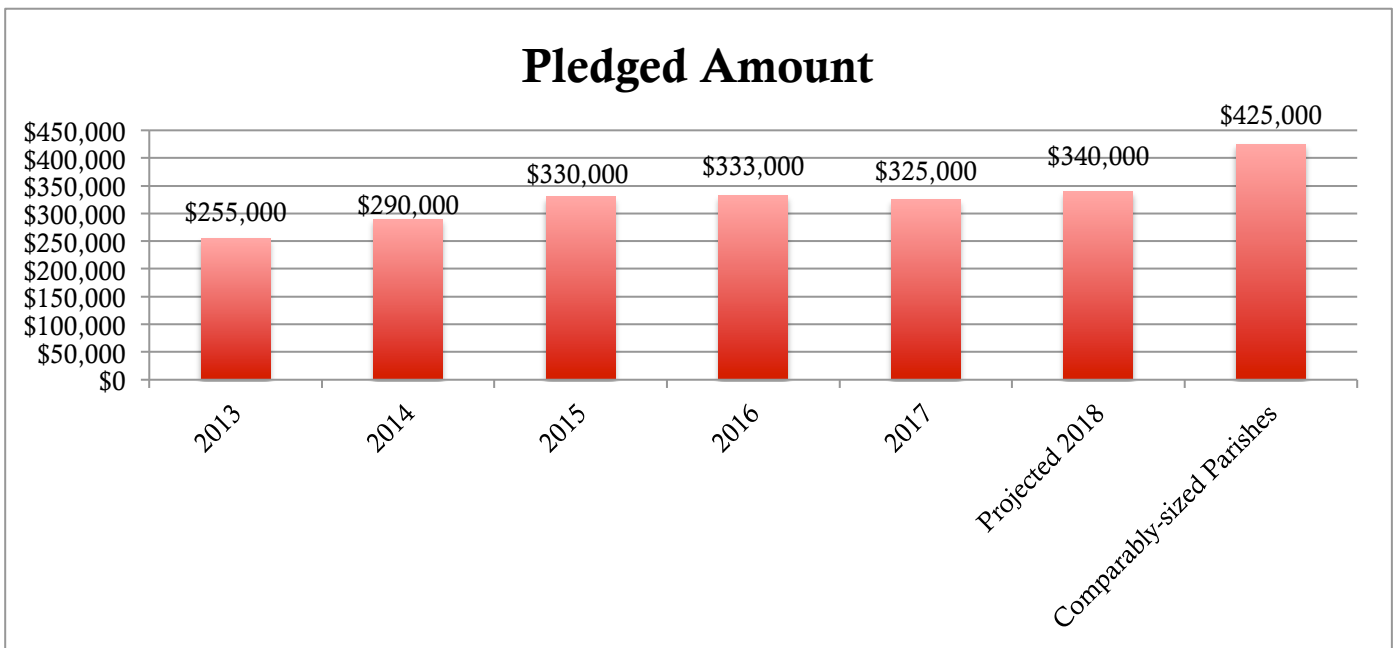
## Stewardship 2017 "Counting Our Blessings"

This year, the wardens, vestry, and rector decided to take the lead with our stewardship campaign in order to have a deeper conversation about the blessings bestowed upon us. Beginning in early November, we hosted a series of conversations called "Blessings and Budgets" in order to learn from you about what fills you with joy and blesses you at St. Mary's. Sixty-two people / families responded to the blessings conversations and we learned helpful information about what we as a congregation "must have, would like to have, or can live without." If interested, a complete summary of these conversations is available in the parish office.

Stewardship is primarily a spiritual discipline that acknowledges, "All things come of Thee, O Lord, and of thine own have we given Thee." Cultivating gratitude and trust in God's providential care are among the many benefits of a strong practice of stewardship in our lives. The "blessings" conversations helped us as a community to express our gratitude for the way God blesses this community. Another helpful aspect of these conversations was an open and transparent discussion about the church budget. While the full budget is presented for your approval every year at the annual meeting, we do not regularly discuss the details of funding our operations during stewardship season. The people who attended the blessings conversations asked excellent questions, and we were all gratified by the level of engagement.

Following the blessings conversations, our stewardship campaign commenced and was a great success! For 2018, our current total pledges are \$327,425 with 30 people who pledged last year and not yet this year. We look forward to hearing from them. We currently have 166 pledging units (down from 175 in 2017, due to some deaths in the congregation) with the average pledge being \$1973 (up from \$1819 in 2017). 76 people or families increased their pledge, 18 people or families decreased their pledge, and we had 20 new people or families pledge this year. We expect our pledge income to be higher this year than the previous five years due to your responsiveness and generosity. Together, we will continue to cultivate a parish that helps us connect more deeply with God, each other, and the needs of the community. Thank you!

With gratitude,  
 Libby Gibson, Peter Scarafile, Caty McMahon, Barry Olofsson, Lee Hunsaker, Brad Goodwin, Peter Hutton, Louise Koch, Bill Plettner, Susan Goodspeed, Bunny Thompson, Lisa Barr, Maureen Tempesta, and John Stackhouse



## Financial Report

There is always room for improvement in our processes and this year was no exception. We accomplished a great deal, as you will note in the report below.

Barry Olofsson became Co-Treasurer. His attention to detail and dedication from the start has been a godsend to Lee and the overall operations of the church.

We embraced new technologies. The pledge-recording database was moved from the ACS system to Realm, a user-friendly software system that has greatly improved our record keeping. In addition Realm allows parishioners to view their giving records and make pledges/donations on-line. For our fundraisers, Barry trained many on how to use "the square" to accept credit cards.

In an effort to save funds in fy17, the vestry approved an In-house Audit. The audit was lead by Margaret Goad, Ross Anderson and Barry Olofsson. (Note: Barry was eligible to perform this audit, since he did not become treasurer until 2017.) The team worked diligently over the summer. The result was a thorough audit in which no material deficiencies were discovered. The Finance Committee approved the report accompanied with detailed action steps. The Vestry voted to accept the 2016 audit at the 1/11/18 meeting.

Chuck Lewis and Barry Olofsson reviewed the Endowment Portfolio, managed by Cape Cod Five Wealth Management (CC5) and the Diocesan Investment Trust (DIT). Their analysis identified a better performance by the DIT on fixed income holdings vs. the CC5. Upon the recommendation of the Finance Committee to reduce administrative costs (basis fee) and improve yield, the Vestry voted to move all fixed income from the CC5 to DIT. This change occurred on Dec. 28<sup>th</sup> and is reflected in your report.

The Balance Sheet was updated to define fixed assets by restricted and unrestricted funds. This provides the parish with a clear view of our Endowment. Of note we learned that the McBride Memorial Fund, Mortimer Endowment Fund and the RW Nicholson Memorial Fund equities are held in trust by the DIT in our name. We receive distributions from these funds, but do not own the principal.

The Endowment Fund benefited from the strong stock market in 2017. FY17 ended with the CC5 and DIT portfolios valued at \$5,597,302, an increase of \$372,750 over the FY16 valuation \$5,224,552. Included in the increase is \$59,000 received from the Charles and Patricia Brouwer Trust and invested in the St. Mary's Agency Fund at the DIT.

We ended the year with a deficit of \$3,462 vs. a budgeted deficit of \$26,603. We realized some of these savings from staff vacancies. In addition, we were able to fund the exploration phase of the renovation project, which was contracted out to Carlton and Company. Our balance sheet is strong going into 2018.

We continue to be watchful of the monies needed to balance our budget with pledge income being the foundation. Many of you increased your pledge during the Blessings Campaign; however, we still fell short of our needs. We have limited the draw from our Endowment to a maximum of 5%. This leaves us with a deficit of \$22,774. As we move into 2018 we anticipate continued growth by welcoming new members who will join us in our mission to support our operations from our pledge base. It is important to note that 5% of our pledges make up part of the Outreach Committee's budget. St. Mary's remains committed to all our Outreach projects.

Barry and Lee are grateful for the counsel of the Finance Committee members: The Rev. Dr. Libby Gibson, Wardens, Peter Scarafile and Caty McMahon, Vestry representative, Peter Hutton, Financial Advisor, Charles Lewis and Financial Coordinator, Colleen Mason. We also thank Kate Dunigan-AtLee and Amanda McClennahan for their support. Our volunteers are also key to our operations. Ann German spends her Thursday afternoons managing our pledge database. The counters, organized by Colleen, come in every Monday to reconcile the weekend offerings. It takes a village!

We are but stewards of the church. Thank you for keeping all your leaders in your prayers as we venture into another vibrant year at St. Mary's.

Lee Hunsaker – Co-Treasurer

Barry Olofsson – Co-Treasurer

01/25/18  
Accrual Basis

**St. Mary's Episcopal Church**  
**Balance Sheet**  
As of December 31, 2017

	<u>Dec 31, 17</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
1017 · Rental Security CCCoop	4,600.96
1010 · Operating CCCoop x0696	43,568.85
1020 · Money Market CCCoop x0330	<u>52,363.62</u>
<b>Total Checking/Savings</b>	<b>100,533.43</b>
<b>Other Current Assets</b>	
<b>Endowment- Unrestr Principal</b>	
<b>Unrestricted Income</b>	
1060 · CC5 Trust & Asset Management	
1061 · Change in FMV	501,045.34
1060 · CC5 Trust & Asset Management - Other	<u>1,965,357.48</u>
<b>Total 1060 · CC5 Trust &amp; Asset Management</b>	<b>2,466,402.82</b>
1074 · DIT St. Mary's Agency	<u>2,129,892.12</u>
<b>Total Unrestricted Income</b>	<b>4,596,294.94</b>
<b>Restricted Income</b>	
1083 · Garden Fund	<u>25,549.21</u>
<b>Total Restricted Income</b>	<b>25,549.21</b>
<b>Total Endowment- Unrestr Principal</b>	<b>4,621,844.15</b>
<b>Endowment-Restricted Principal</b>	
<b>Unrestricted Inc</b>	
1081 · Susan A Cox Fund	395,074.54
1082 · Jeanette R Wilson Fund	<u>220,564.38</u>
<b>Total Unrestricted Inc</b>	<b>615,638.92</b>
<b>Restricted Income</b>	
1076 · Dorethea Howe Saladino-Memorial	12,405.09
1077 · Memorial Fund	15,682.85
1078 · Irma N Dill Fund	5,905.05
1079 · Dorinda L Beam Garden Fund	68,908.45
1080 · RW Nicholson Fund	<u>14,575.23</u>
<b>Total Restricted Income</b>	<b>117,476.67</b>
<b>Total Endowment-Restricted Principal</b>	<b>733,115.59</b>
<b>Endowment-Trust Principal Controlled by DIT</b>	
1071 · Mortimer Endowment Fund	4,822.97
1072 · McBride Memorial Fund	26,815.66
1073 · RW Nicholson Memorial Fund	<u>210,703.35</u>
<b>Total Endowment-Trust Principal Contrlled by DIT</b>	<b>242,341.98</b>
<b>Total Other Current Assets</b>	<b>5,597,301.72</b>
<b>Total Current Assets</b>	<b>5,697,835.15</b>
<b>Fixed Assets</b>	
1210 · Church & Parish House	658,508.79
1215 · Church Improvements	24,864.00
1217 · Equipment	24,181.37
1220 · Furniture & Fixtures	126,327.09

01/25/18  
Accrual Basis

**St. Mary's Episcopal Church**  
**Balance Sheet**  
As of December 31, 2017

	<u>Dec 31, 17</u>
1225 · Rectory Property	107,901.80
1230 · Stained Glass Windows	71,825.00
1235 · Pipe Organ & Piano	183,442.78
1245 · Building Improvements	170,721.55
Total Fixed Assets	<u>1,367,772.38</u>
<b>TOTAL ASSETS</b>	<b><u>7,065,607.53</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 · Accounts Payable	1,612.99
Total Accounts Payable	<u>1,612.99</u>
<b>Other Current Liabilities</b>	
2760 · Sabbatical Purse	855.00
2290 · Holy Smokes-2018 Tool Purchase	1,000.00
2750 · Iona 2019 Retreat	2,400.00
2700 · Last Months Rent Rectory	2,300.00
2701 · Security Deposit Rectory	2,300.00
2294 · Outreach 2017- Fundraisers	14,770.45
2298 · Rectors Discretionary Liability	5,822.37
2300 · Prepaid Pledges	7,550.00
2400 · E Gibson HSA Deduction	120.00
2600 · Capital Improvement Remodel	1,212.50
Total Other Current Liabilities	<u>38,330.32</u>
Total Current Liabilities	<u>39,943.31</u>
Total Liabilities	39,943.31
<b>Equity</b>	
3030 · Unrestricted Net Assets	6,665,416.71
3040 · CC5 Trust & DIT - P&L	
3040.01 · Interest & Dividends	92,139.19
3040.02 · Investment Fee & Expense	-27,675.54
3040.03 · Unrealized Change in Investment	142,638.79
3040.04 · Realized Gain/Loss	258,487.40
Total 3040 · CC5 Trust & DIT - P&L	<u>465,589.84</u>
Net Income	<u>-105,342.33</u>
Total Equity	<u>7,025,664.22</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>7,065,607.53</u></b>

## A letter from our Wardens

Dear Friends,

It is hard to believe another year has past but we can look back on many accomplishments. We have much to be grateful for.

St. Mary's remains in a strong position to continue to serve our parishioners and community. We are grateful for Libby's leadership and a talented staff.

Our building and grounds committee provides us with the safe and comfortable place for us to worship and do our parish work. Our outreach committee enables us to serve our community and beyond. Our multitude of volunteers and generous donors sustain our work and provide the vitality needed to accomplish so much in one short year.

We also have so much to look forward to. Shortly we will embark on our task of improving our Church buildings to make them more safe and inviting as so many of you have requested through our numerous surveys. It is an exciting time to be part of the St. Mary's community.

Peter Scarafile  
Senior Warden



Dear Friends,

It was an honor and a blessing to step into the Junior Warden role in 2017, and I am so thankful for the opportunity. I've been coming to St. Mary's since I was a girl; I was baptized, confirmed, and married here. I consider St. Mary's my home, and the people of St. Mary's my family. I am in awe of how so many people give so much of themselves to this place, and how much good we achieve collectively. To all of you who serve, whether on vestry, or on a committee, or as a volunteer, thank you. If you are not currently serving, please share your time and talent with us; we need you! I am also so grateful to Libby for her grace, leadership, and presence as our rector. As you all know, her ministry is extraordinary and she is a tremendous blessing to us all. I celebrate all of you, my St. Mary's family!

Reflecting on the year past, I am also grateful to Doug and Nancy, Michael and David, Charles, Kate Greene, and other members of our church family and staff who have left Cape Cod for new opportunities or retired. Thank you to all who have kept things running so smoothly during these staffing transitions. Our budget, which was built based on the pledges made for 2018, aims to meet the staffing needs of our church home, as well as outreach and all the other blessings of this place. Thank you for supporting St. Mary's with your thank offering, through your pledge.

Working with Senior Warden Peter Scarafile, Libby, and the 2018 Vestry, the year ahead is filled with exciting plans for the amazing church home we call St. Mary's. It takes a village, and I look forward to working alongside all of you this year. Please do not hesitate to contact me anytime to get involved.

With thanks,

Caty McMahan  
Junior Warden

## We thank our dedicated staff in 2017:

The Rev. Dr. Libby Gibson, Rector  
 The Rev. Michael Bousquet, Associate Rector  
 Douglas Keilitz, Director of Music Ministries and Organist  
 Kate Dunigan-AtLee, Parish Administrator  
 Stella Barse, Interim Church School Coordinator  
 Cathy Ode, Director Faith Formation and Community Engagement  
 Carmen Cappuccio, Sexton  
 Colleen Mason, Finance Coordinator  
 Amanda McClenahan, Administrative Assistant



## We thank our Vestry Members for 2017

Peter Scarafile, Senior Warden  
 Caty McMahon, Junior Warden  
 Lee Hunsaker, Co-Treasurer  
 Chuck Lewis, Co-Treasurer  
 Brad Goodwin, Clerk  
 Peter Hutton (2017)  
 Louise Koch (2017)  
 Bill Plettner (2017)  
 Susan Goodspeed (2018)  
 Bunny Thompson (2018)  
 Maureen Tempesta (2018)  
 Lisa Barr (2019)  
 John Stackhouse (2019)

Photos courtesy of Judy Scarafile, Barry Olofsson, Cathy Ode, Diane Munsell, Caty McMahon, Libby Gibson, Kate Dunigan-AtLee, Amy Crocker, Angela Cenzalli, Peggy Anschutz

## Slate for Election 2018

Peter Scarafile, Senior Warden  
 Caty McMahon, Junior Warden  
 Barry Olofsson, Treasurer  
 Brad Goodwin, Clerk  
 Cay Hartley (2019)  
 Judy Boyd (2020)  
 John Alden (2020)  
 Brooks Smith (2020)

### Cape Cod Deanery

The Wardens  
 The Very Rev. Edson Outwin  
 Ms. Sophie Gibson (youth rep)

### Cape Cod Council of Churches

Susan Goodspeed

### Diocesan Convention

Patrick Ramage  
 Lallie Lloyd

